

## **November 2014**

Call to Order @20:01

October minutes accepted as is. Motion by Frank LB and seconded by Nicole LB.

**Roll call:** Attached the attendance sheet

### **Guest Speaker- Barbara Vaning - 20:06 to 20:24**

Barbara from Princeton Medical Community Education and Outreach program came to our monthly meeting to give information about the upcoming EMT Refresher Classes for 2014 and other initiatives at Princeton Med.

Please find attached the flyer for your reference.

As the registrations are closed, if there are up to 6 participants Barbara will make an exemption for us and accommodate for 6 more. Call the number from the flyer and request to be added on waiting list.

There are some other classes coming up from Princeton Medical Center in the coming months and you can take advantage of them and earn your CEUs.

Barbara was accompanied by folks from Princeton ED who gave an update about the new pediatrics department at Princeton Medical Center which will be completed by end of 2015.

**609-853-9726** is the Charge Nurse direct number at Princeton Medical Center. Use this number to inform the charge nurse before arriving at the hospital.

Brian W and Ray W gave feedback about the service provided at Princeton Medical Centre.

### **Reports:**

#### **Communication & Correspondence-**

**Al LB:** Received \$150 from Nick Fottis's contact in memory of Nick's mother. We will send a thank you letter.

We did get a note from United way of New Jersey that several people have enrolled in their recurring donation program. Gowri B Narasimhamurthy and Richard Z have enrolled and we will send Thank You notes soon.

We have another donation from an individual who sent it in memory of Larry Gildenberg and we have sent a thank you note to the donor.

We received another donation from a (Company??) who donated \$50 on behalf of their employee Linda E.

Dr Lily G(Friend of Al LB's parents) from Cedar Hill, Texas donated \$500.

We got a letter and SBHS address to Bill K thanking our squad for yearly participation in sending crew to their yearly completion. Krys, Karen and Srini were the crew that day.

### **Treasurer's Report – Liz B**

Please find the report attached.

Motion to accept forwarded by Frank LB and seconded by Ken G.

Motion passed unanimously.

### **Chief's Report: -Brian LB**

A remote is missing from A-66. A replacement is provided. If anyone of you found it or know where it is please let the Line officers know.

If you find any equipment that's missing or not malfunctioning please let the Line know so that it can be fixed.

The cot that went out of service will be back in 2 weeks.

There are quite a few EMS charts that are not completed. Please take some time and close them accordingly.

As you all are aware EMS charts is going away by the end of this year and the new system (Image Trend) which should be live by the beginning of January.

It is quite different from EMS Charts and we are hoping that it will be easier than EMS Charts. One nice feature of Image Trend is that you don't need to log into the Web Version of the chart to lock the chart. You can complete the entire chart from the Toughbook itself.

Line is in the process of getting final prices on Jackets. Once finalized we will see how to rollout either Top 10 or 15 performers will get first or EMTs first or something. Squad shirts design will be finalized also. However, due to the weather, Jackets will be ordered first.

A-64 is Out of Service and hoping to be back by tomorrow (11/20)

Purifiers are installed on all the trucks including the SB Trucks (Secured). We paid for the same (\$100)

We are in the process of getting quotes for new electronic locks for some parts of the building.

Vince Catlfamo is our New EMT. He just passed the state exam. If any of you just passed the exam and we didn't announce please inform Brian LB.

In our 3 squad chiefs meeting we did discuss about the Ebola protocols and will be finalized and will let the squad know.

We have discussed about carrying Narcan on the rigs. At this point we decided not to carry them as both SBPD and FTPD carry them and they arrive before us in almost all calls.

#### **Welfare:- Ann V**

Karen Z, Neil P, Stacy B, (Dave E) are celebrating their birthdays this month. Happy Birthday to all 4.

#### **Membership: - Bill K**

First reading for Justin Jehr. He is an EMT and move to Kendal Park recently.

Second reading for Dhira Patel. Awaiting medical clearance.

Dan Labos is out of probation and is a full voting member of the squad.

#### **Ways and Means: - Rich G**

We had a meeting yesterday. We need to make some adjustments to balance to budget. Please see the details attached which was presented as motion as part of old business.

#### **Public Relations – Lance E**

We are working on getting price for 6 large sign boards 4X8 as part of membership drive for all the 3 squads.

#### **Constitution and Bye-laws: Al LB**

No changes requested and No updates.

#### **House and Grounds : - Bill K**

Ken P followed up on the exterminator and we haven't seen insects. Brian B is helping with blowing the leaves and if anyone can help we appreciate it. There are only 2 collection days before end of the year.

Brian LB will get some help from the township in getting these picked once they are collected.

Heating system in the bathrooms has been malfunctioning.

#### **Rescue Truck: -Ken G**

No updates

#### **Computers & IT: Lance E**

As many of you know we received 4 XL Toughbooks from Franklin. These were running on evaluation copy of the operating system. Microsoft is giving us full licensed version of the OS for \$10 and Scott W is in the process of upgrading them to the full versions.

These Toughbooks will be used for training or completing charge when in the building as these don't fit in the docks

**EMS Charts: -AI LB**

We received the business agreement with Image Trend with the access to the bridge. We are told that the state is going to load all the accounts for State Certified EMTs and we just need to create accounts for non-EMTs.

Non EMTs will have access to the new system before the EMTs. It is a different system with new terminology. State Bridge, Field Bridge and Service Bridge are the different flavors of the Image Trend application. The documentation received so far is not that helpful and the Videos aren't playing. We will wait for all these to work and we will update all the members.

We may need to have a training session on our monthly drill day. As we don't have drill in December and we have to use the new system starting January, we will find out a way to get you the necessary information. Worst case we may have to use paper charts for a while in December.

**Trainings & Education – Lance E**

We need to have a day in December for training on the new Image Trend system. We will let you know if a special drill can be conducted.

**Dinner Dance: Liz B**

Scheduled for Jan 24<sup>th</sup> at 6:30 at Cranberry Inn. Everything is booked. Invitations are ready. Need access to addresses of Life members. Will work with Scott and the invitations will be sent out soon.

**Fund Drive(Nicole LB):**

We got more money around \$52900. 2<sup>nd</sup> mailings were sent out.

**Ambulance Purchase Committee: Frank LB**

No updates

**Nominating Committee: Ann V**

We have few nominations for 2015.

Chief: Brian Low-Beer

Deputy: Lance Eisen

Captain: Kara Eisen

Lieutenant: Scott Weis/Matt Montville

President: Al Low-Beer/ Bill Kennedy

Vice President: Frank Low-Beer

Treasurer: Liz Butera

Trustee: Rich Goslin

Recording Secretary; Srinu Vallury

Corresponding Secretary: Brenda E???

**EMS Commission:** Al L-B

No updates

**SB3: Rich G**

In our last meeting we discussed about the issue of installing the purifiers on the state rigs at expense. It was voted down and decided to use from the money paid by the squads.

We discussed about the growing concern of missing supplies and few suggestions were made like having CC cameras or getting new locks.

Ann V brought up an issue of missing chairs from the building. We do have the inventory of chairs but we need to recount.

**First Aid Council:** Al LB

First Aid Council is not changing its corporate name but it is changing Doing Business As name to the EMS Council of NJ effective Jan 1<sup>st</sup>. There are 2 designs of patches shortlisted and all squads will have a say on picking on the best one. The design that gets more votes will be the Patch for the future and will be used on all letterheads etc.

Convention next year will be in Parsippany NJ on a Friday, Saturday and Sunday some time. We don't have all the details yet.

**Franklin Township ELS:** No meeting held.

**14<sup>th</sup> District:**

Convention happened this past weekend. There is a name change in doing business as. Several logos were shown at the convention. The top 3 will be submitted and squad will be allowed to pick the ones they like.

The council is moving forward with the EMS bill and hopeful it will be passed.

**Explorers Post:** - Kara E

Explorers are doing a fundraiser (Yankee Candle Fundraiser) and the money raised will be used for buying new jackets.

**Vehicles:** -Brian LB

Refer to Chief's report

### **Old Business**

Rich G would like to propose some changes to balance the budget and expenses so that we breakeven.

Please find attached the details if interested.

Prem forwarded the motion and seconded by Ray.

Duty Crew was out on a call while we voted on this.

### **New Business**

Discussed about buying new thermometers as Rich G suggested. Will be discussed more in the coming meetings.

Nicole LB forwarded a motion to move the monthly meeting in December to 2<sup>nd</sup> Wednesday instead of 3<sup>rd</sup>. Frank Seconded and motion passed unanimously.

Nick LB forwarded a request to constitution and Bye-laws to be updated so that the SB3 EMS commission positions are elected than appointed positions. This will be voted in the New Year.

Lance E forwarded motion and Seconded by Scott W to approve \$3000 bill for upgrading locks for the explorers and others to have access to the building. Discussed about the missing supplies, checks and label makers, boxes of gloves etc.

Voted 8:4. Motion carried subject to voice of duty crew

Motion to adjourn forwarded by Bill K and seconded by Nicole LB and adjourned @21:30