

## **March 2015**

Call to Order @20:00

**Roll Call:** Attached the attendance sheet.

**Feb 2015 minutes** accepted as is. Motion by Ray, Seconded by Rich and accepted unanimously.

## **Reports**

### **Communication & Correspondences: Bill K**

There is going to be a Blood Drive at the SB Community Center on April 25 from 10 AM to 4 PM. They have asked us to publicize this.

We received a meeting invite from editors of the Home New and executive director of the Chamber of Commerce for Middlesex County at Middlesex County Fire to discuss the future articles on Volunteers.

Ray, Brian and Bill will try to attend and will update the members on the outcome.

### **Treasurers Report:** Attached a copy of the same

So far this year we have a Net Income of \$23,431.38 (\$13,000 came from SB3, \$1000 from direct contributions which include PayPal and Amazon Smile. 4000 from last year's Fund Drive)

Our expenses YTD are \$32817.04 which includes \$5895.50 for vehicle Maintenance, 7094.20 for insurance and 3872.05 for utilities.

Motion to accept Treasurers report as is. Motion forwarded by Rich and Seconded by Frank and accepted as is unanimously

We signed an agreement with the auditor, CPA to do the taxes for last year. They wanted a flash drive with the accounts data so that they can import into their Tax Software and analyze and prepare the tax documents.

Brian LB or Scott W will help Liz in getting the data on the flash drive.

**Captains Report:** Nothing to report this month

## **Committee Reports**

### **Membership: Matt M**

Committee met on Monday (16<sup>th</sup> March) and went through the Roster. We have been reaching out to members who are not riding and get the resignation letters from those who resigned. We will keep you posted on the progress.

Few members are coming out of probation.

Priyanka Gianchandani completed 6 months in probation and is riding on Saturdays. She is doing her EMT course. She is now out of probation and is a full member.

Andrew Haroun who completed 1 year with the squad in probation is not given Full membership due to lack of attendance and other concerns.

Danielle Monteiro who completed 6 months with the squad will be extended 6 more months in probation.

### **SB3: Rich G**

In our last SB3 meeting, we were given a demo of a Scheduling software which will be used for scheduling SB3 staff with integration to ADP payroll software.

We hired 4 more EMTs for SB3. We have an open solicitation for a Supervisor position.

We have an employee meeting and any of you interested can attend. We plan to have a periodic meetings.

### **Ways and Means:**

Nothing to report

### **Fund Drive:**

Nothing to report

### **Constitution and By-laws:**

Proposed amendments to the by-laws are posted on the notice board. The voting on this will be postponed to the April Monthly meeting.

Motion forwarded by Ray

Seconded by Frank

And passed unanimously.

### **House and Grounds**

Nothing to report.

### **Vehicles: Scott W**

All vehicles in Service

### **Systems: Scott W**

Nothing to report.

**14<sup>th</sup> District: Frank LB**

Meeting on the First Sunday in May at the academy.

Make sure we get all the inspection related of documents.

We are getting the necessary documentation to get the new plates from the Municipality and township.

**EMS Commission: Frank LB**

A meeting is scheduled for tomorrow. There is some discrepancy with the understanding of work done between management and the township which will be clarified soon.

Please close all the pending EMS charts so that the points can be counted towards LOSAP.

**Franklin Township: Bill K**

Lance and Brian were at the meeting and we will get a update in the next meeting.

**Explorer Post: Karen Z**

We had our monthly meeting and we discussed about Vital Signs. Please encourage explorers to take Vital Signs when they are in the back of the rig. They were very excited know that they can take vital signs.

Explorers are required to do the rig check and let the line know of any shortage in supplies. They are not allowed to work on O2 supplies.

Please let Kara or Karen know if the explorers are leaving prior to 10 PM.

We are going to have Car Washes once the weather get better. Please keep an eye on the emails about the same

**Installation Dinner: On hold**

**Welfare and Refreshments: Ann V**

Thanks Ann for the refreshments.

Jeff Arouh is celebrating his birthday on 27<sup>th</sup>. Happy Birthday Jeff.

Happy St Patrick's Day All

**Old Business:**

**Scott W:** Line is still working on procuring new Thermometers

Color Guard Stand By: Thanks to Karen Z and Krys J. We will be getting the donation money soon.

### **New Business**

**Frank LB:** we need to get the lettering for “Ambulance” removed on the rescue truck.

We need to add “Franklin Park” as it is funded by Franklin, Kendall Park and Junction or decide on having it as SB

As it is not in the budget, we need to vote on it or get it done as part of maintenance.

Motion to adjourn

Reimbursement forms will be sent to you.

There are still some EMS charts that are still not closed. Please close them to be considered for LOSAP.

**Motion to adjourn: Forwarded by Ann V, Seconded by Nick LB 20:31**