

March 19, 2025 – Business Meeting Minutes

Call to Order: 8:09 PM

Pledge of Allegiance led by: Stephanie Ibe

Chief's Report

- Schedule Gap: Wednesday night crew coverage needed.
- Ambulance Safety: Damage reported to the rear of A-64. Remember to always use a spotter and avoid backing at an angle.
- Scope of Service Updates: Working to add glycometry, CPAP, and albuterol. Training sessions will be scheduled and coordinated with the medical director.
- Medication Documentation: All administered or patient-retained medications must be recorded in the Procedures section of EMS charts (include type, dosage, and time).
- Chart Review: All charts involving new services will be reviewed by the medical director for the first 6 months. Internal QA process to begin.
- April Drill: Focused on charting. Will be conducted via Zoom.
- Certifications: Notifications for expiring certifications have been emailed to affected members.

Committee Reports

- Constitution & Bylaws: No report.
- House & Grounds: Ceiling tiles need replacement.
- Ways & Means: No report. A meeting needs to be scheduled.
- Motor Vehicles:
 - 62: Out for preventive maintenance; waiting on a new tire.
 - 64: Going out of service.
 - 74: At PCI for exhaust leak.
- New Ambulance: No report.
- Trustees: Radio numbers and pagers must be reported.
- Membership:
 - First Reading: Justin Feder, Yunus Syed
 - Second Reading: Umamah, Saamiya, Humzah
 - Coming Off Probation: Gurnoor, Alifiya, Ahmed Youssef, Chris Ibe, Samvit, Mustafa Farooqui, Maaz
- Fund Drive:
 - Planning for this year's fund drive needs to begin. A meeting will be scheduled.
 - 2024 Fund Drive netted \$47,200 from a single mailing.
- Public Relations: No report.
- Welfare: No report.
- SB3 Scheduling:
 - Looking to staff a crew for Saturday nights.
 - Second ambulance coverage needed for the full 12 hours on Wednesdays.
 - Daytime shifts are filled.
- Computers & Systems: No report.

14th District Updates

- EMT Training Fund Bill: State must draft regulations by April 1 to comply. Requirements include:
 - Volunteers must run 12 calls/year for 3 years (36 total).
 - Waiver available for high school EMTs attending college out of state.
- Paramedic Bill: Proposal for a separate paramedic licensing board has little support.
- Mid-Year Meeting: May 5 at the DoubleTree Hotel. Open to all council squads. CEUs offered. Cost: \$55/person (includes meals). Info is online.

Old Business

- CPR course invoices have been corrected and paid.
- Uniform ordering ongoing (crew chiefs compiling lists).
- Gym reimbursements and annual reimbursements issued after passing of the annual budget.
- Inquire about getting a second radio for the building. Need to obtain radios from non-riding members.
- Notify AI or a line officer if supplies need restocking.

New Business

- Annual budget presented by the Treasurer.

Adjournment: 8:53 PM

Meeting Summary Prepared By: Stephanie Ibe